



Record of Proceedings of the Meeting held on Thursday 17th September 2009 V1.0

Attendees: Hugh Rashleigh, Kenneth Owen ,Richard Hartshorn, Roy Kruze, Jon Lambdon, Lynne Rowcliffe, Megan Bazeley.

1. Roles & Responsibilities

The following specific roles were accepted for 2009/2010:

Chair: Roy Kruze

Treasurer/Subscriptions: Jon Lambdon

Librarian/Asset Manager: Kenneth Owen

Marketing and Communications: Roy Kruze

Welfare Officer: Megan Bazeley

Health & Safety/ Fire Warden: Richard Hartshorn

Meeting Secretary: Roy Kruze

Social Secretary: Jon Lambdon

Events Manager: Hugh Rashleigh supported by Lynne Rowcliffe

Factory Management: Roy Kruze, Kenneth Owen

Musical Direction(acting): Hugh Rashleigh. (Group Reps: BB Hugh, Percussion Lynne)

2. Authorised signatories

It was agreed that the following should be authorised signatories on the BRASS 2000 bank account, and the appropriate Mandate Form was completed with specimen signatures and personal details: (any two required to authorise payments) Kenneth Owen, Jon Lambdon, Lynne Rowcliffe, Hugh Rashleigh. The previous signatories, Paul Russell, Gordon Evans, and Nikki Hudson will be removed from the list of authorised signatories. Roy will complete the form and prepare the appropriate letter and minutes for submission to the bank in order to

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effect the changes. Jon, Lynne, and Hugh will need to visit the bank to validate their identities and addresses. There is no change to the signatories on The Band Factory account (Kenneth Owen, Paul Russell and Roy Kruze – Trustees).

3. New Musical Director Appointment

The team discussed the desired characteristics of the new musical director. It was agreed that he/she should be sensitive to and suitable for a community-based, non contesting band and have an interest in the developmental aspects of our activities. Hugh is compiling a list of potential candidates. We should all use our personal network to identify possible applicants. It was resolved that the band should discuss and provide input on what they are looking for from the appointment.

4. Subscriptions

In line with the priorities agreed at the AGM, a proposal for a new subscription scheme was discussed. In essence, the recommended proposal is a basic membership fee of £12; a concession rate of £6 to apply to those in Full Time Education, Unemployed, Senior Citizens in receipt of State Pension, and those using their own instrument; and a family membership of £18. Available data suggests that this will result in an overall increase in revenue while reducing subscriptions for many members. Roy to draft a summary of the scheme for review by the band and to validate the impact using current membership data. It was also agreed that Hugh should receive free membership in recognition of his efforts for the band.

5 AOB

New uniforms were briefly discussed, and it was agreed to gather members' opinions.

There was also a brief discussion of the new Vetting and Barring Regulations. Data from the ISA website was reviewed. Ken has emailed for further guidance. Megan will act as the focal point for our obligations in this area.

Next meeting: Thursday 24th September 8:00-9:00pm

Meeting closed 9:00pm

Minutes prepared by Roy Kruze